
DELETE MANY PRODUCTS

Under the Products tab, there is a feature called Delete Many

Backup First

Before using this feature, please ensure your database is backed up as records deleted can only be restored by using a database backup.

Deleting Obsolete Products

This feature allows you to delete products that have no sales and purchase history for a given number of months where the quantity on hand is zero and there are no sales orders and purchase orders outstanding.

Inactivate Obsolete Products

If sales history exists, but the quantity on hand is zero and there are no sales orders and purchase orders outstanding, ABM will make that product inactive.

Delete or Inactivate All Products

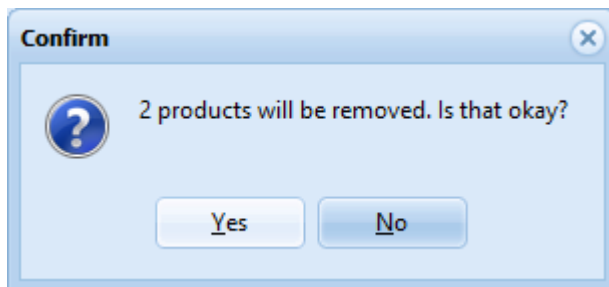
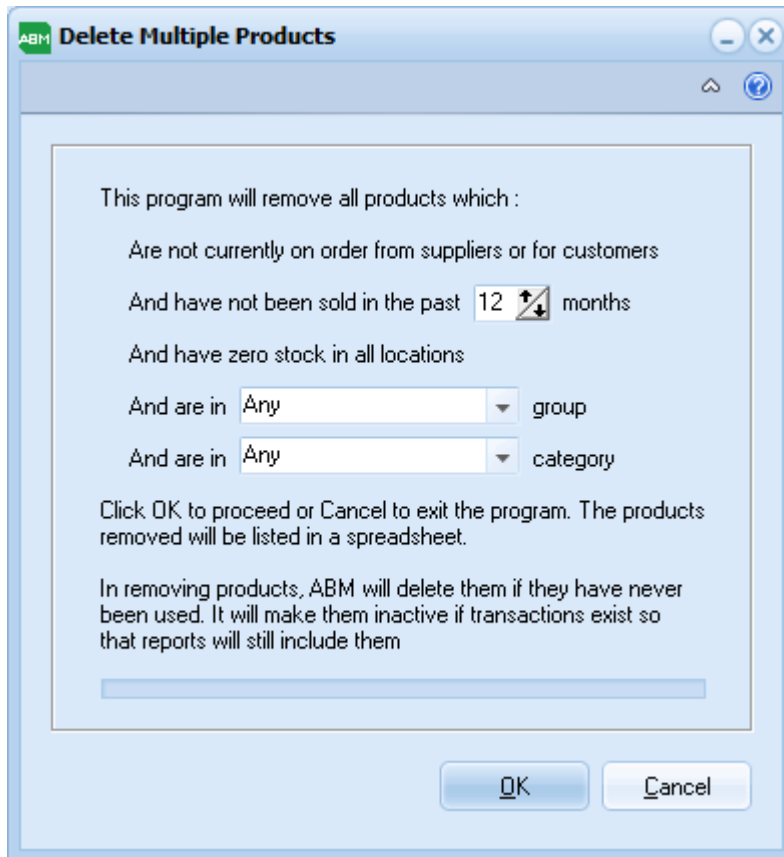
Where you want all products in the selected range to be removed, regardless of sales history, you can set the number of past months to -1

Range Selection

You can select a group of products, a category of products or any combination of both group and category.

Audit Report

When you click OK, the system will identify the records to be removed and give you the opportunity to confirm this selection before continuing. If you continue, the system then starts modifying records and on completion of this process (which can be slow on sites with a large number of products), ABM will provide an audit trail in Excel confirming which records have been updated. You can save this spreadsheet for audit purposes if required.



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