

# ABM

## JOB AND TIMESHEETING MANAGEMENT



### OVERVIEW

ABM's Job and Timesheeting system (TMS) offers a high level of management, control and fast data entry of time sheets against jobs using flexible and efficient entry methods.

Regardless of what type of consultancy or service a company offers, the TMS can help increase productivity and ease the billing process.

It is designed to meet the needs of a wide range of businesses in all industries requiring the use of job and time sheets for their services.

Time management isn't a new concept, but good time management is about developing techniques for handling the tasks that need to be done. The TMS simplifies this process in a scalable, easy to deploy, and highly intuitive software solution.

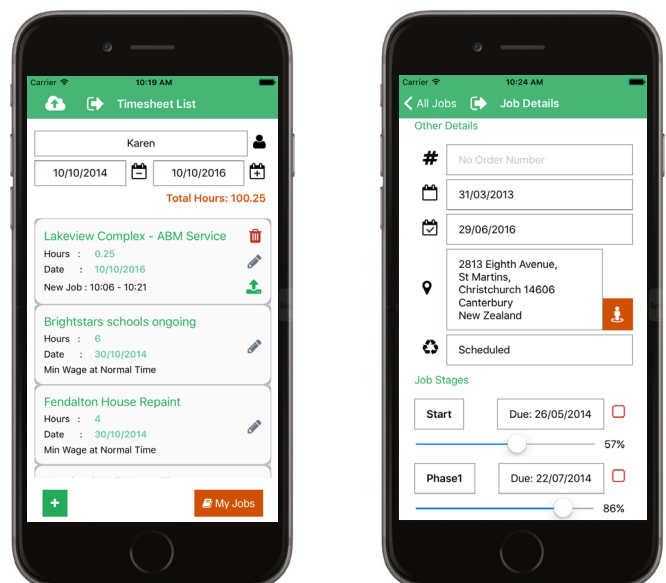
### BENEFITS

- » Instant data entry
- » Reduced reliance on paperwork
- » Reduced risk of paperwork being lost
- » Access to critical data on site
- » Improved information gathering
- » Improved accuracy of billing allowing cost revenue analysis to be completed

### FEATURES

With extensive functionality, the TMS allows you to:

- » Track time and billing in the office or "on the go"
- » Streamline job costing and project management
- » Generate reports for any specific period of time
- » Allocate jobs to specific staff
- » Manage timesheets
- » Improve the speed of invoice creation and approval
- » Manage attendance, overtime and leave
- » Manage disbursements



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